Modernize Your Learning Management Process in Less than a Month

Affordable, FedRAMP Secure, Cloud-based Learning Portals
for Your Federal Agency

Do you face any of these training administration challenges?

- Your distributed agency workforce has ongoing training needs and needs a browser-based solution that requires no downloads or plug-ins
- Your small HR, IT, or administrative department is struggling to keep up with back-office training processes and documentation
- The critical training-related information your agency workforce needs is scattered across multiple systems and websites
- Tight budgets and constrained resources would make a custom-built solution would take a year or longer

> In as little as **one month**, your workforce can have access to a single, secure link that houses all the training content that is critical to your organization's mission success.

Your cost-effective custom portal will be securely built on a FedRAMP-compliant platform, tailored to your agency's unique workflows, and designed to minimize the workload on your Training and Human Resources staff.

Portal Features

Your custom portal will be powered by the industry's top-ranked Learning Management System (LMS) and include these standard features designed to simplify training management for your workforce.

- Secure, browser-based access to training courses and related content such as course-specific tools, tips, videos, and supplemental materials
- A dedicated community forum that enables your employees to collaborate and learn from one another
- A full suite of administrative tools for course scheduling, enrollment, reminders, reporting, and historical transcripts
- A full variety of formats — including audio, video, digital docs, instructor-led, and virtual reality — so your employees can learn most effectively
- Fully compliant with the Web Accessibility Guidelines (WCAG) 2.0 Level AA to ensure that all user features are accessible to people with disabilities

No Agency Hardware, Software, or Technical Support Needed

Because our LMS platform is a multi-tenant, multi-user, on-demand application providing true Software-as-a-Service (SaaS) delivery, it can be deployed without IT involvement. There are no hardware requirements and you will not need to maintain software or provide network administration. The portal provides a **minimum** of 99% availability per calendar month (excluding reasonable and scheduled maintenance periods) and is supported and managed by our technology team, so it is completely turnkey.

MANAGEMENT CONCEPTS

Custom Learning Portal Development Process

1 Discovery and Requirements Documentation

2 Branded Portal Built

3 Training Content Loaded

4 Administrative Tools Enabled

5 Students Begin Access

Initial Needs Discovery

Our technology team begins with a working session to structure the portal processes to meet your workflow requirements.

• Do you need to have manager approval before a student enrolls in a class? We can handle that.

• Need a report every Monday at 9:00 am that shows the number of students who have started or completed a class? We can do that too.

• The portal can also be used to house your training policy and procedure documents, deliver notifications and updates, or act as a collaboration tool.

• Your portal will be able to host any of the following file types: docx, doc, gif, jpeg, jpe, jpg, pdf, pps, pptx, ppt, rtf, txt, xlsx, and xls.

Secure Portal Development

The portal will have a unique web address (URL) and login that will be accessible only to learners you identify. We can include a custom self-registration page to provide access to learners through a seamless, secure interface.
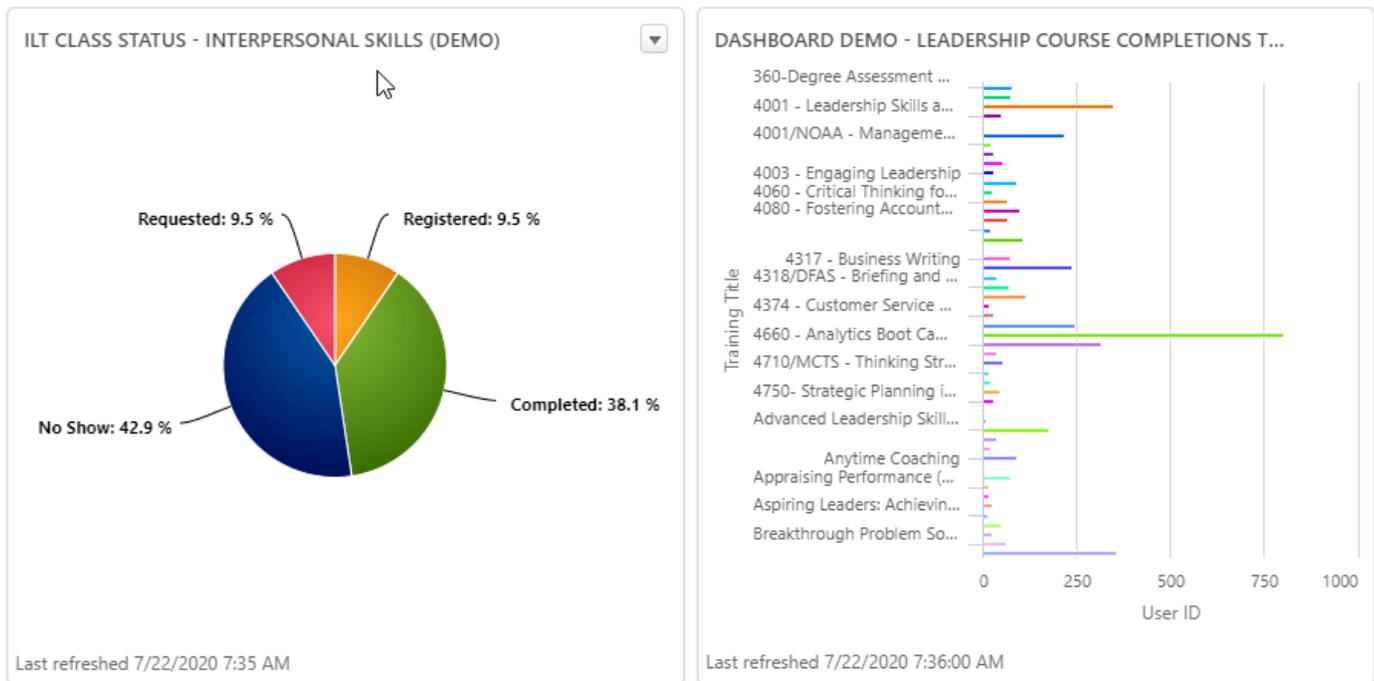
In addition, the infrastructure on which your portal will be built has been audited and certified to meet the most stringent data requirements globally. Our platform technology partner has been granted Authorization to Operate (ATO) from the Federal Risk and Authorization Management Program (FedRAMP). This US government-wide program provides a standardized approach to security assessment, authorization, and continuous monitoring for cloud products and services.

MANAGEMENT CONCEPTS

150+ Reports Available

Your portal will deliver real-time data through over 150 standard and custom reports and dashboards, including a set of intuitive reports that can be customized to meet your requirements. These reports are available on-demand through the portal administrative tools, or they can be delivered via email on an automated schedule. In addition, the portal includes interactive dashboards that make visualizing student usage data painless. These dashboard reports are clickable, so your training administrators can quickly get to specific sets of underlying data.

Community Forums

Community Forums are designed to provide a secure environment that allows learners to collaborate and learn from each other. Through the forum, learners communicate in several formats, including transparent discussion thread commentary, private messaging, and a collection of knowledge articles and frequently asked questions for future learner reference. The community forum is fully unified with — and resides directly in — your customized learning portal, so it is secure and easy to access.

Interested in finding out more about a custom learning portal?

Contact Tom Ladenburg, Executive Director of Learning Technologies, at TLadenburg@ManagementConcepts.com

MANAGEMENT CONCEPTS